

STAKEHOLDER NOTICE

May 6, 2021

The Trinidad and Tobago Stock Exchange Limited (TTSE) and The Trinidad and Tobago Central Depository Limited (TTCD) is cognizant of the recent spike in COVID-19 cases in the country. As we monitor the recent impact and its effects, we continue to place top priority on the health and wellbeing of our team members, clients and stakeholders, whilst we maintain our business operations.

Effective May 6, 2021, the majority of our team members will be working remotely until further notice. As such, there will be minimal team members in office.

Please be advised that there will be no changes to our Business Hours (8:00am to 4:00pm). Trading Sessions also remain unchanged.

In order to ensure continuity of business, we encourage all stakeholders and clients to utilise electronic communication channels to communicate with us.

Members and Participants:

- Please submit scanned/soft copy documents via email to our TTCD and TTSE email addresses, relative to the business activity:
 - TTSE Market Operations: ttseinfo@stockex.co.tt
 - TTCD Operations: ttcd-operations@stockex.co.tt
 - TTCD Dividend Payments/Registrar Services: registrar@stockex.co.tt
 - General Queries: ttse@stockex.co.tt
- Members and Participants are reminded to advise the TTSE of its representatives that are authorised to issue email instructions.
- Members and Participants are required to indemnify the TTSE and TTCD for any transaction or service/action conducted, that is completed as a result of instructions received via email.

Clients:

- Clients are encouraged to utilise our Drop Box Facility, located in the lobby of our office, at 10th Floor, Nicholas Tower, 63-65 Independence Square, Port of Spain, for delivery of documents.
- Clients will be contacted by a TTCD representative within twenty-four (24) hours of their delivery, to verify their requests.
- Upon visiting our office to conduct business, persons are required to:
 - Wear face masks
 - Have their temperatures checked
 - Provide contact information for tracing purposes
 - Use hand sanitizer upon entry
 - Maintain physical distancing

Please visit our website at www.stockex.co.tt for any additional updates or contact us via the email addresses listed above, or via telephone at (868) 625-5107/9.

The TTSE and TTCD remain fully operational, even remotely, to serve your needs. We thank you for your cooperation and understanding, and we look forward to being of service to you.

Continue to keep safe and protect your loved ones, as we fight COVID-19, together.

Eva Mitchell
Chief Executive Officer