Trinidad and Tobago NGL Limited

NOTICE OF ANNUAL MEETING

Notice is hereby given that the 6th Annual Meeting of the Shareholders of Trinidad and Tobago NGL Limited (the 'Company'), will be held on **Thursday 1 July 2021**, commencing at 10:00 am in the Boardroom, The National Gas Company of Trinidad and Tobago Limited, Orinoco Drive, Point Lisas Industrial Estate, Couva, Trinidad. The meeting will be held in a completely virtual format, whereby shareholders may attend and participate in the meeting via live webcast by accessing a link. Please see Note 6 below for details on registration to attend the annual meeting. The meeting will be held for the following purpose:

ORDINARY BUSINESS

1 To receive the Annual Report and Audited Financial Statements of the Company for the year ended 31 December 2020.
2 To re-elect Directors.
3 To re-appoint Deloitte and Touche as Auditors of the Company from the conclusion of the meeting until the conclusion of the next annual meeting before which Financial Statements are laid, and to authorise the directors to fix the Auditors' remuneration.
4 To transact any other business which may be properly brought before the meeting.

By order of the Board

Aegis Business Solutions Limited
Company Secretary
18 Scott Bushe Street
Port of Spain
2 June 2021

NOTES:

1. Only shareholders on record at the close of business on 11 June 2021, the date fixed by the Directors as the record date, are entitled to receive notice of the annual meeting.
2. A shareholder entitled to attend and vote at the meeting may appoint one or more proxies to attend and, in the case of a poll, vote instead for him. A proxy need not be a shareholder of the company.
3. A shareholder, which is a body corporate, may in lieu of appointing a proxy, authorise an individual by resolution of its Directors or its governing body to represent it at the meeting.
4. The Board of Directors has considered all the options available to the Company to host the meeting, and is of the view that the meeting should be held as a completely virtual meeting to ensure that the Company continues to take all prudent precautions to protect the health and well-being of the shareholders and other stakeholders, and also maintain compliance with the directives from the public health and Government officials in connection with the fight against the COVID-19 pandemic.
5. The meeting will be conducted via live webcast, where all registered shareholders, regardless of geographic location and equity ownership levels, will have an equal opportunity to participate at the meeting and engage with the Directors of the Company and management. Shareholders will not be able to physically attend the meeting.
6. Shareholders are required to pre-register during the period 16 June 2021 to 29 June 2021 to attend the meeting via the following steps:

- Visit www.ngl.co.tt and click on the web banner **"TTNGL 2021 Annual Meeting"**
- Select **"Register to Attend Meeting"** and complete the form provided by inserting your full name, address, date of birth, valid identification number (ID card, Passport or Driver's Permit), Trinidad and Tobago Central Depository ('TTCD') number and valid email address
- Your information will be validated through the TTCD and once you are confirmed as a shareholder on record as at 11 June 2021, you will receive an email with your unique username and password login credentials to attend the meeting on **1 July 2021**